

Monitor Request Form

Personal Information

Name

Email Address

Organization

Protocol Number

Will your visit **REQUIRE** a Co-Monitor?

No

Yes *Co-Monitor requests require special permission*

Co-Monitor Name

Reason for request

Check this box if you are requesting to reschedule a previously scheduled visit.

Requests

Which system access and documents do you need while on campus?

☐ Velos (regulatory system)

☐ Electronic Medical Record

☐ Original ICFs

☐ Screen-failure documents

Visit Details

Duration of your visit (ex: 1 day)

Preferred visit dates (please list 3 potential date options)

First Choice

Second Choice

Third Choice

Which staff members do you need to speak with during your visit?

☐ Data Specialist

☐ Pharmacy Representative

☐ Principal Investigator or Sub-Investigator

☐ Other

Are there any additional details that we need to know about your visit?

Please e-mail this completed form to the Data Specialist for your study.