

Remote Monitor Request Form

To provide access to remote monitoring at Stephenson Cancer Center all monitors must agree to download the following systems and work with internal IT department for any connection issues.

Before signing below, please confirm with your IT department if this is acceptable.

Send completed form to Data Specialist to schedule a remote visit.

VMware Horizon Client: To remotely view EMR system by creating a network account

Duo Two-Factor Authentication Account: An App downloaded on mobile phone or tablet to provide a second form of identification to allow access to network account

Print name

Signature

Date

Remote Monitor Request Form

Personal Information

Name

Email Address

Organization

Protocol Number

Will your visit **REQUIRE** a Co-Monitor?

No

Yes

Co-Monitor requests require special permission

Co-Monitor Name

Reason for request

Check this box if you are requesting to reschedule a previously scheduled visit.

Requests

Which system access and documents do you need while on campus?

☐ Velos (regulatory system)

☐ Electronic Medical Record

☐ Pharmacy Documents

Visit Details

Preferred remote visit dates (please list 2 potential date options)

First Choice

Second Choice

Which staff members do you need to speak via teleconference with during your remote visit?

☐ Data Specialist

☐ Principal Investigator or Sub-Investigator

☐ Other

Are there any additional details that we need to know about your visit?

Please e-mail this completed form to the Data Specialist for your study.