

Training Grant Policies and Procedures (F, K, T, & Private Agencies)

The OU Health Stephenson Cancer Center has established the Education, Training and Career Enhancement Core (ETCE) to facilitate the resources and requirements outlined in the NCI Cancer Center Support Grant (CCSG) Cancer Research Training & Education Coordination (CRTEC) section.

As part of these requirements, the ETCE must keep records and track all training/education related grant applications. These grants include, but are not limited to, NIH mechanisms for F, K, and T awards and any private agency award that is related to the training or education of mentees (K-12 students, undergraduate students, graduate students, residents, postdoctoral fellows, clinical fellows, junior faculty, etc.).

If you or your mentee have submitted a grant or plan to apply for a training grant, please email Stevie-Warner@ouhsc.edu the following information.

- Contact PI's First and Last name
- Link to RFA
- Application Deadline
- Title of project

In addition to general RFAs, agencies may have calls that only allow limited applications per institution. In those instances, the ETCE is responsible for the selection process of the proposed nominee. The ETCE office will email a call for pre-proposals with requirements and deadlines. All applications will be reviewed and scored by a selection committee and notification of selection will be communicated to all applicants within a reasonable time frame to allow for completion of complete agency proposal requirements. **All potential applicants must adhere to the guidelines and requirements within the internal RFA.**

Also, please be advised of resources that are available for the submission of training/education related projects from the ETCE office as well as from the Office of Cancer Research.

- Grant writing assistance
- Grant review and editing assistance
- Proposal submission to ORA assistance (budget check, routing form initiation, application compilation, etc.)

Should you have any questions in regards to the Training Grant Submission Policy, please contact the SCC Education, Training, and Career Enhancement Core.

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